**font type and size should not be changed**

**Your Name**

|  |  |
| --- | --- |
| Phone:  youremail@companysite.com | Mailing Address  City, ST 00000 |

*This CV template provides an example of how to structure your curriculum vitae using a basic outline format. Reorder and modify the headings and content as needed. If some fields are not relevant for you, you can delete them or leave them empty.*

*Delete the explanatory text after reading.*

**Education**

**PhD** University Name, Electrical Engineering May 200X

Dissertation: “Title”

Committee: Name (chair), Name, Name

**MsC** University Name, Electrical Engineering May 200X

Thesis: “Title”

Advisor: Name

**Medical degree** University Name, Electrical Engineering May 200X

Graduated Summa Cum Laude

Minored in Mathematics

**Research Experience**

Highlight important accomplishments, skills, and projects.

**Dissertation**, Name of Institution, Location 200X

Advisor: Name

* Skill/Accomplishment/Project
* Skill/Accomplishment/Project

**Institution/Company/Organization**, Location 200X to 200X

**Position**, Lab or Advisor Name

* Skill/Accomplishment/Project
* Skill/Accomplishment/Project

**Company/Organization**, Location 200X to 200X

**Position**

* Skill/Accomplishment/Project
* Skill/Accomplishment/Project

**additional experience/professional development**

How you decide to list or group your courses, skills, roles, and responsibilities will depend on your amount of experience. The examples below are just a few ideas.

**Name of University**, Location May 200X to Aug 200X

**Associate Professor**, Department

* Taught Name of Course, an undergraduate course averaging 120 students per semester, covering the following topics: topic, topic, topic, topic
* Developed quizzes, exams, and homework
* Revised the syllabus to meet accreditation standards
* Coordinated grading and labs with a team of 4 teaching assistants

**Doctoral Students Advised**

Name, “Thesis Title”, Date Graduated

Name, “Thesis Title”, Date Graduated

Name, “Thesis Title”, Date Graduated

**Masters Students Advised**

Name, “Thesis Title”, Date Graduated

Name, “Thesis Title”, Date Graduated

Name, “Thesis Title”, Date Graduated

**Name of University**, Location May 200X to Aug 200X

**Teaching Assistant**, Department

* Highlight important projects, duties, skills, and responsibilities following a consistent grammatical style

**Publications**

List your publications in reverse chronological order. Use an acceptable reference format commonly used in your field. Group your publications into different categories if you have a sufficient number to do so.

***Books***

Lastname, F.M., Book Title, Location: Publisher, 2008.

***Journal Publications***

Lastname, F.M., Lastname, F.M., and Lastname, F.M., “Article Title,” Journal Name, vol. 1, no. 3, 2008, pp. 503-509.

Lastname, F.M., Lastname, F.M., and Lastname, F.M., “Article Title,” Journal Name, vol. 1, no. 3, 2008, pp. 503-509.

***h-index / Citations***

|  |  |  |
| --- | --- | --- |
|  | Total | Since 2012 |
| Citations |  |  |
| h-index |  |  |

***Conference Abstracts***

Lastname, F.M. and Lastname, F.M., “Article Title,” Proceedings of Conference Name, Nov. 17-18, 2008, PAPERID-000000, pp. 503-509.

Lastname, F.M. and Lastname, F.M., “Article Title,” Proceedings of Conference Name, Nov. 17-18, 2008, PAPERID-000000, pp. 503-509.

**Presentations and Invited Lectures**

**Paper Presentation**, “Title of Paper,” Name of Conference, Date.

**Keynote Address**, “Title of Presentation,” Name of Conference, Date.

**Workshop**, “Title of Presentation,” Name of Workshop, Date.

**grants and Awards**

If applicable, list relevant awards, fellowships, honors, grants, and academic distinctions in reverse chronological order. Include a short description if necessary.

**Title of Award** 200X

Brief description

**Title of Fellowship** 200X

Brief description

**Title and Value of Grant** 200X

Brief description

**Patents (if any)**

InventorLastName, F.M., InventorLastName, F.M., “Title of Invention,” Unites States Patent, No. 0000000.

InventorLastName, F.M., InventorLastName, F.M., “Title of Invention,” Unites States Patent, No. 0000000.

**Professional Training**

**Seminar or Workshop**

Name of Institution, Location, Date

Description: Include a brief description, if necessary.

**ABC Certification**, Name of Organization], Date

Description: Include a brief description, if necessary.

**Company/Organization**, [Position], [Department], Dates

* Skill/Accomplishment/Award/Certification
* Skill/Accomplishment/Award/Certification

**Professional Affiliations**

Name of Organization, 200X-Present

Description of role or responsibilities, if applicable.

Name of Organization, 200X-Present

Description of role or responsibilities, if applicable.

**Professional Service**

**Symposium Co-Organizer**

Name of Conference, Symposium, Year

**Peer-Reviewed Articles for**:

* Name of Journal
* Name of Journal

**Editorial Board Member**:

* Name of Journal
* Name of Journal

**Committee Member**:

* Name of Society / Organisation and Position
* Name of Journal

**Community Service**

**Organization**

[Title/Position/Duty], [Location], Dates

**Organization**

[Title/Position/Duty], [Location], Dates

**Languages**

*List the languages that you know, along with your level of proficiency. Use an appropriate proficiency scale such as the ACTFL which provides guidelines for Novice, Intermediate, Advanced, Superior, and Distinguished levels in Listening, Speaking, Reading, and Writing.*

**English**: Native Language

**Spanish**: Intermediate Listener, Novice Speaker, Advanced Reading and Writing

**Laboratory Skills**

**Computer Skills**

Please list your skills using a consistent format such as

**Programming**: skill 1, skill 2, skill 3, skill 4

**Applications**: skill 1, skill 2, skill 3, skill 4

**Platforms**: skill 1, skill 2, skill 3, skill 4

**Other**

Interests/Hobbies worth noting

Citizenship