ESMO

BRANDING GUIDELINES

The Fundamentals of Brand Identity and Design Standards

Version 1.0 – May 2016
“Vision without action is a daydream. Action without vision is a nightmare.”

Japanese Proverb
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THE EUROPEAN SOCIETY FOR MEDICAL ONCOLOGY
ESMO

ESMO is the leading professional organisation for medical oncology. Comprising more than 13,000 oncology professionals from over 130 countries, ESMO is the society of reference for oncology education and information.

ESMO is committed to helping all members develop and advance in a fast-evolving professional environment.

Founded in 1975, ESMO has European roots and a global reach, welcoming oncology professionals from around the world.

ESMO MISSION

ESMO supports and promotes excellence throughout the field of medical oncology.

The ESMO mission is:

- To improve the quality of prevention, diagnosis, treatment, supportive and palliative care, as well as the follow-up of patients with malignant disorders.
- To advance the art, science, recognition and practice of oncology.
- To disseminate knowledge in oncology to cancer patients and the public.
- To educate and train persons involved in clinical cancer care and research.
- To promote education in oncology in order to ensure a high standard of qualification of medical oncologists within a multidisciplinary team.
- To facilitate equal access to optimal cancer care to all cancer patients.
- To maintain liaisons with other oncology specialties, cancer leagues, universities, patient groups and, where appropriate, the pharmaceutical industry.

ESMO VALUES

ESMO lives and works by four core values:

- **Integrity**
  We are people of our word. We work honestly, communicate transparently, foster reciprocal trust in all our relations, and judge based on professional merit alone.

- **Commitment**
  We give our whole-hearted support to accomplishing our mission and supporting each other. We are always there for our society, our profession, our colleagues, as well as our patients.

- **Accountability**
  We take full responsibility for our actions and decisions.

- **Excellence**
  We are never satisfied with mediocrity and seek to achieve the highest standards in everything we do.
ACROSS ONCOLOGY. WORLDWIDE.

Oncology is increasingly becoming an integrated discipline, where each profession is contributing to the overall care of cancer patients. Oncologists now need to work ever more closely together with colleagues from research, pathology, molecular biology, bioinformatics and other related disciplines, integrating data and expertise from the work of professionals involved in diagnosis, basic, translational and clinical cancer research alike.

To facilitate this important progression, ESMO has opened up the Society’s membership to all oncology professionals and stakeholders involved in cancer research, diagnosis, treatment, care and advocacy worldwide. In doing so, ESMO will nurture a community of professionals from many different fields, all working together to find solutions to complex questions and to drive the pace of change still further in the best interests of patients.

As the authoritative source and trusted provider of medical oncology knowledge and education, ESMO has a deep commitment to integrated cancer care. From guidelines to events, ESMO educational programmes integrate contributions from oncology experts from diverse disciplines, enabling members to work effectively in a collaborative setting.

Today, ESMO is “Across oncology. Worldwide.”
**BRAND PROMISE**

A “brand promise” is a combination of the benefits and experiences that we want our audience to associate with ESMO.

It is a compelling and persuasive statement, summing up what a brand has to offer and what characteristics set it apart from the competition.

The ESMO brand promise can be summed up in the following statement: **ESMO is the leading professional organisation for medical oncology, with the overarching goal of improving outcomes for cancer patients everywhere. ESMO is the society of reference for oncology education and information, committed to supporting its members to develop and advance in a fast-evolving professional environment.**

The brand promise is also clearly stated in the tag line that will form part of the ESMO logo cluster: **Good Science. Better Medicine. Best Practice.**

GOOD SCIENCE.

**BETTER MEDICINE.**

**BEST PRACTICE.**

**Good Science**

- ESMO prides itself in making decisions and recommendations based on good science.
- The medical oncology community requires an increasing amount of scientifically relevant information which is based only on good science.

**Better Medicine**

- ESMO is concerned with employing sound scientific evidence in the process of development of higher standards of care either through new drug development or other aspects of cancer care.
- ESMO is an important forum for the presentation and discussion of the latest improvements in oncology-related medicine.

**Best Practice**

- Delivering best practice is at the heart, and is the foundation, of all ESMO activities.
- ESMO encourages its members to adhere to the standards of best practice in their work and provides them with the best tools available to support them in this endeavor.
- The progression within the tag line from “good” to “better” to “best” is a strong link to the idea of change and evolution and is a powerful statement of ESMO’s underpinning aims and objectives.
BRAND PERSONALITY

The concept of “brand personality” is all about describing a brand in terms of recognisably human characteristics that make it easier for people to feel a connection, and build a relationship, with the “brand”.

The characteristics that ESMO seeks to be identified with are: Experience, Authority, Commitment and Trust. These qualities are also expressed within the tagline described.

BRAND ARCHETYPE

Archetypes are the universally recognisable personality traits of characters from myths, legends and real life. By locking onto one or more of the 12 positive archetypes, a brand acquires meaning and purpose that resonates with customers, emotionally positioning the brand in their minds. Archetypes are particularly useful because they also provide an intuitive, accessible language to describe and discuss the essence of a brand with colleagues, customers, and creative teams.

The intrinsic qualities of ESMO, and the personality traits associated with it, conform to the archetype of the “Patriarch Explorer”. The figure of the patriarch is closely identified with wisdom and authority, while the “explorer” is clearly connected with exploration and pioneering.

BRAND ESSENCE

The “essence” of a brand is a combination of all the rational and emotional value propositions that define and differentiate the identity of that brand. It is distilled from a compelling and differentiating commitment the brand offers to customers and a distinctive style and tone that captures the emotional character of that brand.

ESMO’s brand essence can be defined as a ‘catalyst’. A “catalyst” facilitates a process, but it can also mean someone who “accelerates an action or event”. This is highly appropriate when considering ESMO’s objectives in bringing members together for mutually rewarding exchanges of views and information, and in providing excellent levels of education in the field of medical oncology.
BRANDING ELEMENTS
BRAND IDENTITY

A brand identity represents the perception that members and stakeholders have of an organisation; a brand identity is developed by creating a strong association between the corporate values and the brand image. A strong brand identity and a recognisable and consistent brand image are essential elements to build strong global brands.

The ESMO brand image is composed of three branding elements: the ESMO logo, the dialogue boxes and the typography.

The ESMO branding elements allow the recognition of any product, service or initiative promoted by the organisation as an “ESMO branded” product. This transfers the perception of quality associated with ESMO to the products or services developed and vice-versa, ultimately resulting in the strengthening of the ESMO brand identity.

It is crucial that the ESMO branding elements are consistently applied across all ESMO artworks, channels and tools. Brand managers oversee the correct application of the ESMO branding elements.
A consistent treatment of the logo is the key to achieving strong and enduring brand recognition around the world.

The ESMO logo is a visual expression of the evolution of the brand, reflecting both dynamism and authority. As shown in the visual below, each letter of the logo is depicted in one of the brand colours: green, burgundy, light green and blue.

The combination of the ESMO logo and the tagline (Good science. Better medicine. Best practice.) is known as a “logo cluster”. The logo cluster should always be displayed, exactly as shown below, in the top left-hand corner of all materials e.g. letterheads, leaflets, brochures and posters.

**Logo abbreviation**

In certain circumstances, an abbreviated version of the ESMO logo cluster may be used. When space is limited or printed material does not allow the usage of the full LOGO, abbreviation could be used.

The Communication Department must be consulted at communication@esmo.org on all occasions when the abbreviated version of the logo is considered for usage.
White version

The white version of the logo is allowed only under exceptional circumstances and upon brand manager’s approval; minimum size and spacing rules apply.

Important note
A separation between each letter is mandatory in order to guarantee ESMO logo recognition. When the white version of the logo is applied, no abbreviation can be used.

Background colours

In order to maintain its visual impact, the logo has to be shown against a white background.

A black background must never be used, even when the logo is produced in its white version.
FIVE GOLDEN RULES

Are you using the ESMO logo correctly?

The ESMO logo can only be placed on a white background respecting its minimum size and exact spacing rules. Only under exceptional circumstances and upon brand manager’s approval, the grey scale or white version of the logo can be used. Make sure you respect the following rules.

Everything that does not respect the below mentioned five golden rules is not allowed.

1. Respect the ESMO logo colour palette
2. Use the ESMO logo on a white background
3. Place the ESMO logo on the top left corner (exceptions can be submitted to the brand manager)
4. Respect the ESMO logo minimum size and exact spacing rules
5. Use the ESMO logo in:
   – CMYK or Pantone, for print formats
   – RGB, for web formats
**Colour palette**

The ESMO logo consists of four colours:

- **Green**: trust and leadership
- **Burgundy**: quality and culture
- **Light green**: health and growth
- **Blue**: authority and knowledge

The colours are shown below along with their Pantone® numbers and CMYK codes. RGB numbers are also supplied in order that the brand colours can be accurately replicated in digital materials such as PowerPoint® presentations and websites.

**ESMO**

![ESMO logo](image)

<table>
<thead>
<tr>
<th>Colour</th>
<th>Pantone</th>
<th>CMYK</th>
<th>RGB</th>
</tr>
</thead>
<tbody>
<tr>
<td>Green</td>
<td>357 C</td>
<td>70/0/80/70</td>
<td>1B4F26</td>
</tr>
<tr>
<td>Burgundy</td>
<td>228 C</td>
<td>15/95/5/50</td>
<td>81134E</td>
</tr>
<tr>
<td>Light green</td>
<td>7748 C</td>
<td>30/0/90/50</td>
<td>78821D</td>
</tr>
<tr>
<td>Blue</td>
<td>294 C</td>
<td>100/70/10/50</td>
<td>002F5D</td>
</tr>
</tbody>
</table>

-PANTONE 357 C CMYK 70/0/80/70 HEX 1B4F26 RGB 50/80/45

-PANTONE 228 C CMYK 15/95/5/50 HEX 81134E RGB 110/30/80

-PANTONE 7748 C CMYK 30/0/90/50 HEX 78821D RGB 125/130/50

-PANTONE 294 C CMYK 100/70/10/50 HEX 002F5D RGB 30/50/95
Grey scale logo

The visual below shows how the logo cluster appears when colour printing is not an option.

In this case, the letters should be reproduced respectively in black 30%, 50%, 70% and 90% tints.
Size

In order to maintain its impact and legibility, the ESMO logo should never be shown in dimensions smaller than 10mm, as shown below.

When the logo reaches a dimension of 5mm, it must be used without its tagline as it will no longer be legible anymore; this option should be submitted to the Communication Department for approval.

Control field

In order for the ESMO logo to remain clear, it must be separated from other graphics and text by at least 80% of the height of the ESMO logo as shown below.

For example, if the height of the ESMO logo is 10mm, the minimum distance around it is 8mm.

These measurements will increase proportionally when the logo cluster is reproduced in larger sizes e.g. on materials such as banners or posters.
DIALOGUE BOXES

To face the challenges happening in oncology and to guarantee the best quality support to the oncology community, ESMO began a massive research effort to fully understand the oncology community needs. This analysis led to the ESMO value proposition based on knowledge, personalisation and community.

The dialogue boxes represent the constant dialogue ESMO wishes to establish with its members and that has always driven ESMO efforts towards its members.

Together with the ESMO logo, the dialogue boxes build ESMO brand identity: they are ESMO unique core brand elements.

Dialogue boxes design

A. Correct shape
A half circle composes the final part of a dialogue box, as shown in the picture on the right.

B. Correct compositions
The dialogue boxes can be oriented both towards the right and the left sides. The tails have to be oriented towards the outside. If space is limited, dialogue boxes can be crossed.

Important notes
- Do not use more than two dialogue boxes together.
- The dialogue boxes for patient communications are in outlines and crossed (exceptional).

C. Shadows
Depending on the type of background, shadow can be used or not. If the background and the dialogue box are white, shadow is mandatory.
Dialogue boxes text

Correct use
The three following ways should be used to compose dialogue boxes and text in order to create hierarchy and facilitate reading.
Font sizes will depend on the quantity of text and on the support.

Important notes
– The use of capital letters is limited on max 3 rows.
– Parameters may vary should the circumstances require it, for example congress dressing

1. Short message
2 pieces of information

<table>
<thead>
<tr>
<th>Dialogue box 01: TT</th>
<th>Dialogue box 02: Tt</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kerning</td>
<td>Kerning</td>
</tr>
<tr>
<td>Optical</td>
<td>Optical</td>
</tr>
<tr>
<td>Tracking</td>
<td>Tracking</td>
</tr>
<tr>
<td>0%</td>
<td>0%</td>
</tr>
<tr>
<td>Font size</td>
<td>Font size</td>
</tr>
<tr>
<td>X pt</td>
<td>X pt</td>
</tr>
<tr>
<td>Leading</td>
<td>Leading</td>
</tr>
<tr>
<td>X pt</td>
<td>X + 3 pt</td>
</tr>
</tbody>
</table>

2. Long message
2 pieces of information

<table>
<thead>
<tr>
<th>Dialogue boxes 01 + 02: Tt</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kerning</td>
</tr>
<tr>
<td>Optical</td>
</tr>
<tr>
<td>Tracking</td>
</tr>
<tr>
<td>0%</td>
</tr>
<tr>
<td>Font size</td>
</tr>
<tr>
<td>X pt</td>
</tr>
<tr>
<td>Leading</td>
</tr>
<tr>
<td>X + 3 pt</td>
</tr>
</tbody>
</table>

3. Long message, split
1 piece of information

<table>
<thead>
<tr>
<th>Dialogue boxes 01 + 02: TT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kerning</td>
</tr>
<tr>
<td>Optical</td>
</tr>
<tr>
<td>Tracking</td>
</tr>
<tr>
<td>0%</td>
</tr>
<tr>
<td>Font size</td>
</tr>
<tr>
<td>X pt</td>
</tr>
<tr>
<td>Leading</td>
</tr>
<tr>
<td>X pt</td>
</tr>
</tbody>
</table>
TYPOGRAPHY

Helvetica LT Std Family

The consistent use of a typeface is a basic and globally recognised component in achieving a brand identity.

The typeface that should be used for all ESMO-branded materials (scientific, educational and promotional) is the Helvetica LT Std Family.

This typeface has been selected for its lack of embellishment and its simplicity, which makes it a perfect vehicle for disseminating information and scientific data in a highly legible manner.

Correct use

Internal texts of brochures and books
Light condensed and bold condensed

Advertisements, web banners, promotional slide-sets and covers
condensed and black condensed

---

Helvetica LT Std Light Condensed

ABCDEFGHIJKLMNOPQRSTUVWXYZ
abcdefghijklmnopqrstuvwxyz
1234567890$(&?!%.,:;-)

Arial Narrow Typeface

In situations where the Helvetica LT Std typeface may not be available, such as in PowerPoint® presentations, web-based documents and internal materials, the Arial Narrow typeface may be used.

---

Helvetica LT Std Condensed

ABCDEFGHIJKLMNOPQRSTUVWXYZ
abcdefghijklmnopqrstuvwxyz
1234567890$(&?!%.,:;-)

Arial Narrow Regular

ABCDEFGHIJKLMNOPQRSTUVWXYZ
abcdefghijklmnopqrstuvwxyz
1234567890$(&?!%.,:;-)

---

Helvetica LT Std Bold Condensed

ABCDEFGHIJKLMNOPQRSTUVWXYZ
abcdefghijklmnopqrstuvwxyz
1234567890$(&?!%.,:;-)

Arial Narrow Bold

ABCDEFGHIJKLMNOPQRSTUVWXYZ
abcdefghijklmnopqrstuvwxyz
1234567890$(&?!%.,:;-)

---

Helvetica LT Std Black Condensed

ABCDEFGHIJKLMNOPQRSTUVWXYZ
abcdefghijklmnopqrstuvwxyz
1234567890$(&?!%.,:;-)
CORPORATE HOUSE STYLE
PRISMS

The ESMO corporate house-style is characterised by the usage of a specific prisms pattern.

The prisms represent the integration of heterogeneous oncology disciplines into the ESMO community. The colours of the prisms are variations of the ESMO logo colours, thus representing the society. The shape of the prisms recalls a diamond figure, thus representing excellence in oncology.

All together, the prisms pattern represents the heterogeneity, integration, and excellence of the ESMO community.

Construction of the pattern

Prism
Each letter of the ESMO logo becomes a prism and maintains its corporate colour.

Gradient
The colours can have different gradations in order to generate light and dynamism. It also allows the pattern created by each prism to be organic.

Modules
Each prism is divided to generate the modules that will create the final pattern.

Pattern
The pattern can be adapted to all kinds of supports. Please see examples in the following pages.

Position
Generally speaking, the prismatic pattern should be positioned on the right side of the artwork.

Depending on the artwork, the pattern could serve as a frame on the right side from top to bottom (e.g. corporate campaign) or just at the top right corner (e.g. PowerPoint template).
PATTERN APPLICATIONS

Corporate campaign pattern
All four colours of the ESMO Logo are used in this pattern, which works as a background for the ESMO corporate campaign and institutional communications.

Products & services pattern
All four colours of the ESMO logo are used in this pattern which is reduced in space, in order to leave space for the promotion of a product (placed on the left hand side).

Text colours
Within the dialogue boxes, the colours of the text are brighter than the ones used on the ESMO logo. For this particular pattern, the text is all in light burgundy.

The blue colour from the ESMO logo applies to the body copy.

Text colours
Within the dialogue boxes, the colour of the text is brighter than the ones used on the ESMO logo. For this particular pattern, the text is in light burgundy within the first dialogue box, and green within the second.

The blue colour from the ESMO logo applies to the body copy.
**Membership pattern**

This pattern is predominantly green, as green has always been the colour defining membership.

**Membership symbol**

The flower represents the uniqueness of ESMO members. It is used as an integral element of the membership graphics, always in combination with the prismatic pattern. The usage of multiple flowers symbolises the whole ESMO members community.

**Text colours**

Within the dialogue boxes, the colour of the text is brighter than the one used on the ESMO logo. For this particular pattern, the text is all in green.

The blue colour from the ESMO logo applies to the body copy.

**Big symbol**

Placed on membership communications, the flower indicates the single member who joins the ESMO community.

**Small symbol**

Placed next to text, it indicates that the content is for members only. In its small dimension, the flower uses a monocromatic green to simplify its recognition.

*Please see pages 34-35 to see both applications.*
SUBJECTS

ESMO members are at the core of everything ESMO does as a society. ESMO is built thanks to its members and acts to support its members’ professional development. Some members – ESMO officers – play an important and active role in directing the society and its activities.

It is important that ESMO corporate communications leverage the presence of ESMO members; the introduction of real subjects allows to humanise the society and to show that it is composed of real people; additionally, using the images of well-known oncology professionals as ESMO testimonials, strengthens the ESMO brand value. At the same time, the use of real subjects offers visibility to those people who are serving the society (ESMO officers).

Subjects are selected on the basis of the message to be communicated. Subjects are associated with key society messages and displayed as personal quotes. Affiliations and roles within ESMO are selected based on the message to be conveyed.

Below you can see a selection of subjects (ESMO officers and ESMO members); affiliations and role within ESMO, which may vary according to the message to be communicated.

Matthias Preusser
ESMO YO Committee Chair

Judith Balmaña
Medical Oncologist, Spain

Anthony Chan
ASIA 2015 Scientific Committee Chair

Emile Voest
ESMO Board Member

Suresh Senan
ESMO member, The Netherlands

Verna Vanderpuye
ESMO member since 2006
COMMUNICATION ARCHITECTURE

Based on what has been presented in the previous chapters, a specific grid has been elaborated to give consistency to the usage of ESMO branding elements. This grid is adapted to the four areas of ESMO communication (see pages 28-31). All mandatory features are highlighted and must be respected in all communications.

THE FIGHT AGAINST CANCER IS GLOBAL. SO IS ESMO.

Fortunato Ciardiello
ESMO President

By representing members from over 130 countries, ESMO is uniquely placed to act as the international voice for the cancer community serving researchers, clinicians and, through them, cancer patients.

ACROSS ONCOLOGY. WORLDWIDE.

esmo.org
Content hierarchy

ESMO communication architecture is composed of the following elements:

01. Corporate information
   - ESMO logo

02. Main message / quote
   - Quote
   - Testimonial picture and affiliation

03. Body copy
   - This area is reserved for:
     - The body copy
     - The claim “Across Oncology. Worldwide.”
     - The ESMO url

How to write the information

The rules below are applied to all promotional templates. All parameters may vary should the circumstances require it, always respecting hierarchy and proportions.

ESMO logo

Quote
- Helvetica LT Std Black Condensed, TT up to 3 rows
- Helvetica LT Std Black Condensed, TT after 3 rows

Please see rules and parameters on pages 18-19.

Testimonial details
- Helvetica LT Std Black Condensed, Tt
- Helvetica LT Std Condensed, Tt

Kerning: Optical
Tracking: 0 / -5 %
Font size: 9 pt min
Leading: 12 pt min

Body copy / url
- Helvetica LT Std Condensed, Tt / Black Condensed, tt

Kerning: Optical
Tracking: -5 / 0 %
Font size: 9 pt min
Leading: 12 pt min

Claim “Across Oncology. Worldwide.”
- Helvetica LT Std Black Condensed, TT

Kerning: Optical
Tracking: -5 %
Font size: 12 pt min
Leading: 12 pt min
The four areas of ESMO communications

Corporate campaign

This type of communication aims at increasing brand awareness through ESMO corporate messages and body copy, reflecting the ESMO positioning statements:

- GLOBAL OUTREACH
- INTEGRATED APPROACH TO MEDICAL ONCOLOGY EDUCATION
- ACROSS ONCOLOGY DISCIPLINES
Products & services

This type of communication uses specific products and services as vehicles to reinforce ESMO positioning. The idea behind this structure is that products and services can help build brand identity by showing the correlation between a specific product or service and the society’s mission and vision.
Membership

Within the membership framework, corporate messages are oriented towards a particular call to action, which most of the time is an invitation to join the society. For this reason, the corporate campaign architecture is implemented with green colours as for membership; a “Join us!” dialogue box is also incorporated in every ad.

A NETWORK FOR COLLABORATION AND OPPORTUNITIES: THAT’S ESMO.

By providing a professional network for all oncology stakeholders to share knowledge and experiences, ESMO promotes excellence across oncology. Best practice knows no borders.

ACROSS ONCOLOGY. WORLDWIDE.

esmo.org
Membership offers

This fourth architecture communicates all the commercial aspects related to membership (call to action, special offers...). There is no reference to corporate messages nor to the tagline “Across Oncology. Worldwide.”
STATIONERY
EXAMPLES OF APPLICATIONS

Letterhead

Carta intestata 1° foglio

Lorem ipsum dolor sit amet

Lacrimis minus oleum, tum qui sic occurrere mirabilia, sed, inveniunt aut erum fugas. Sequi venientem, aliasem multupli benthionem cupitiae et audi. Vide quae id esductor non remipaque. Ignem nupotendecia

Quae vent, offici tem in tem intem mariunt ito et velo limiun con ali at fexustetem, sit ad etem ligendese.

Borerchit doluptatur sus solum qui blacestem. Uditetur senda voluptas doluptiis quassaperia dolo Hendii
des sequien iuesan re pitt voluptasem venticulum peo ad 

Ignam repudandelis

Quia vellibustia dolorume

Signature

Business card

Front

Back

Text

Helvetica LT Std Condensed, Tt / Arial Narrow Regular, Tt

Font size  9 pt min
Leading  12 pt min
Carta intestata l’ foglio

Lorem ipsum dolor sit amet

Lacini minus subs trumqui qui si occult nimillioror sit, invercium aut erum fugia. Sequia verimet, aliased molupti berchitionse cuptaes et audio. Vid quae ide dolectur re remquae. Ignam repudandels quae vent, offic tem inci int ltiitruni to et volo tenimaion cori allt facestetum, sit ad utem ligendae.

Borechit doluptatur sus solum qui biacstam. Udditetur senda volupta doluptasit quaspiet dolo Hend des sequian imusam ra pitl voluptatem verchit lumenecto et hilnest lundem eatemodi duicim voles-
sit, quatem ut eaque et aut in pro teca. Onsed mi, occatiquiibernata sent doles cicia con reiprati

tur magnam et ad exeruptur autaquau eum qua nem delque petlit, sum dolupta nos eum serro denda di
archihl quisque sesissitate volor sum asuleam cus derit laborio offici et is accatir nus dolecae corisse-
qu

Quia vellibusia dolorume

Signature

[Signature]
EVENTS
COMMUNICATION
EVENTS COMMUNICATION ARCHITECTURE

The look and feel of each event changes colour every year, according to the new creative concept.
Content hierarchy

ESMO’s events communication is composed by the following elements:

01. Corporate information
ESMO logo and url.

02. Main message
– 2 dialogue boxes and related messages.
– Event look and feel.

As this is the most important information, it should be the most visible one. The dialogue boxes have a different weight as the first one indicates the subject, and the second one indicates a call to action or a secondary message.

03. Body copy
This area is reserved for:
– The body copy.
– The information related to when and where the event takes place.
– The related details (chairs, dates, etc).
– The url (if not in the header).

How to write the information

The rules below are applied to all the promotional templates. All parameters may vary should the circumstances require it, always respecting hierarchy and proportions.

url
Helvetica LT Std Black Condensed, tt
Kerning  Optical
Tracking  0 %
Font size  9 pt min
Leading  12 pt min

Dialogue boxes’ text
1st dialogue box
Helvetica LT Std Black Condensed, TT until 2 rows
Helvetica LT Std Black Condensed, Tt if on more than 2 rows

2nd dialogue box
Helvetica LT Std Black Condensed, Tt

Please see rules and parameters on pages 18-19.

City, date / country / body copy
Helvetica LT Std Black Condensed, TT / Condensed, TT / Cnd Tt
Kerning  Optical
Tracking  0 / -5 / 0 %
Font size  14 / 14 / 9 pt min
Leading  14 / 14 / 9 pt min

City and country are always on the left. Day and year are written with numbers; month with letters. The date can be placed under the city or on the right side. Details are placed below depending on typology.
EXAMPLES OF CREATIVE CONCEPTS

The following four examples show how the house style is maintained throughout the various events’ creative concepts. The structure (stripe, place, date, dialogue boxes) is versatile according to the communication needs.
**ESMO Congress 2016**

**COPENHAGEN, DENMARK**

**7-11 October 2016**

**IMPORTANT DEADLINES**

- 11 May 2016: Abstract submission
- 30 June 2016: Early registration
- 23 August 2016: Late-breaking abstracts
- 31 August 2016: Late registration

**CALL FOR ABSTRACTS**

ESMO Congress 2016 is a unique congress aimed at facilitating the international exchange of professional expertise.

**ESMO Asia 2016**

**SINGAPORE**

**16-19 December 2016**

**IMPORTANT DEADLINES**

- 21 September 2016: Early registration
- 9 November 2016: Late registration

**Save the date!**
POSTCARDS

The purpose of a postcard is different from an advertisement: even if it promotes an event as well, it has to be more direct and immediate since the format is smaller.

The use is similar to a business card: the main information is placed on a small format in an attractive way.

Front

Back
Content hierarchy

ESMO’s events communication is composed by the following elements:

01. Main message
   - 2 dialogue boxes and related messages.
   - Event look and feel.

   As this is the most relevant information, it should be the most visible one. The dialogue boxes have a different weight as the first one indicates the subject, and the second one indicates a call to action or a secondary message.

02. Corporate information
   ESMO or event logo, city, country and date.

03. Header
   ESMO or event logo and url.

04. Body copy
   This area is reserved for:
   - The body copy.
   - The related details (chairs, dates, etc).

05. Organisers and partners
   ESMO or event logo and url.

How to write the information

All parameters may vary should the circumstances require it, always respecting hierarchy and proportions.

Dialogue boxes’ text

1st dialogue box
Helvetica LT Std Black Condensed, TT until 2 rows
Helvetica LT Std Black Condensed, Tt if on more than 2 rows

2nd dialogue box
Helvetica LT Std Black Condensed, Tt

Please see rules and parameters on pages 18-19.

City, date / country
Helvetica LT Std Black Condensed, TT / Condensed, TT

Kerning  Optical
Tracking  0 / -5 %
Font size  12 pt min
Leading  12 pt min

url / Body copy
Helvetica LT Std Black Condensed, Tt / Light Condensed, Tt

Kerning  Optical
Tracking  0 / -5 %
Font size  7 pt min
Leading  9 pt min
BANNERS

What is a banner?
A banner is an online advertisement. Its format is small, so the message has to be quick and immediate. The hierarchy and the priority of the information are really important as a banner is a “one shot, one message”.

External and internal banners
The difference between external and internal banners is that a banner can be uploaded both on external websites and on the ESMO website (esmo.org). In that case, the ESMO logo is cut off as it is already present on the header’s website. The exception remains for conferences such as IMPAKT or ELCC which are independent brands, yet supported and promoted by ESMO.

External banners

700 x 184 px

External banners

468 x 60 px
How to write the information

700 x 184 px
External banners should have the ESMO logo. Internal banners are free of ESMO logo (already present on the header of the website). Only events with their own identity, such as IMPAKT or ELCC will have their own logo. In that case, the grid is the same as the external banner.

468 x 60 px
The bubble disappears, otherwise the creative concept would not be visible and the message not legible.

Internal banners

700 x 184 px

ESMO ASIA 2016
SINGAPORE 16-19 DECEMBER