Parents: how to register for a creche place

Please note the system is not compatible with mobile phones

Open your favourite browser.
Go to https://nipperbout.filemaker.link/fmi/webd/nipperbout

ON YOUR VERY FIRST VISIT:
You should come to a system page with the Nipperbout logo with pink and blue buttons.
Click on Register
In the text boxes that appear please add the following:
   Enter your name into First Name
   Enter your family name into Surname
   Enter your account Email Address
   Enter the event code ESM201023
   Click Register
   Enter a Password of your choice and Confirm the Password
   Click Continue

ONCE YOU HAVE SET UP YOUR ACCOUNT:
   Go to https://nipperbout.filemaker.link/fmi/webd/nipperbout
   Click Login and enter your email and chosen password.

   As a new registrant you will find your current event is already listed under Events and sessions
   As a returning parent you need to enter the event code for the childcare required

1. Enter your details,  2. Enter your children's details,  3. Register each child for the event
   Click SUBMIT

HAVE YOU FORGOTTEN YOUR PASSWORD?:
   Go to https://nipperbout.filemaker.link/fmi/webd/nipperbout
   Click on "Forgotten Password"
   Enter your email address for your registration account
   Click Reset
   Enter the Password Reset Code that will have arrived in your Inbox
   Click Reset
   Create a memorable Password, Confirm the Password and Click Continue
THREE STEPS TO COMPLETING CRECHE REGISTRATION:
Once you are within the Nipperbout Online Registration system layout:

1. Go to MyInfo
   Enter responses to all questions, especially if the boxes are in red. Blanks may block your progress.

2. Go to My Children
   Click Add New Child or Edit Details of selected child
   Enter responses to all questions, especially if the boxes are in red. Questions about needs and medical will alert Nipperbout to additional care requirements.
   Click Next to proceed, Back to make corrections and Continue when selected child is complete

3. Go to Events and Sessions
   i) Click Add New Event or Edit Sessions of the event you can select
      For a New Event enter ESM201023
      Click Continue
      For Edit Sessions do the following
   ii) Enter responses in the 'Admission Criteria' section. Then click Continue
   iii) 'Select' your child for the conference sessions. View session options. Then click Done
   iv) Grant 'Consents' and then click Done
   v) Click on the SUBMIT button

Return to MyInfo and click on Log Out
You will receive an email confirming receipt of your registration request.

Problems? email registration@nipperbout.com