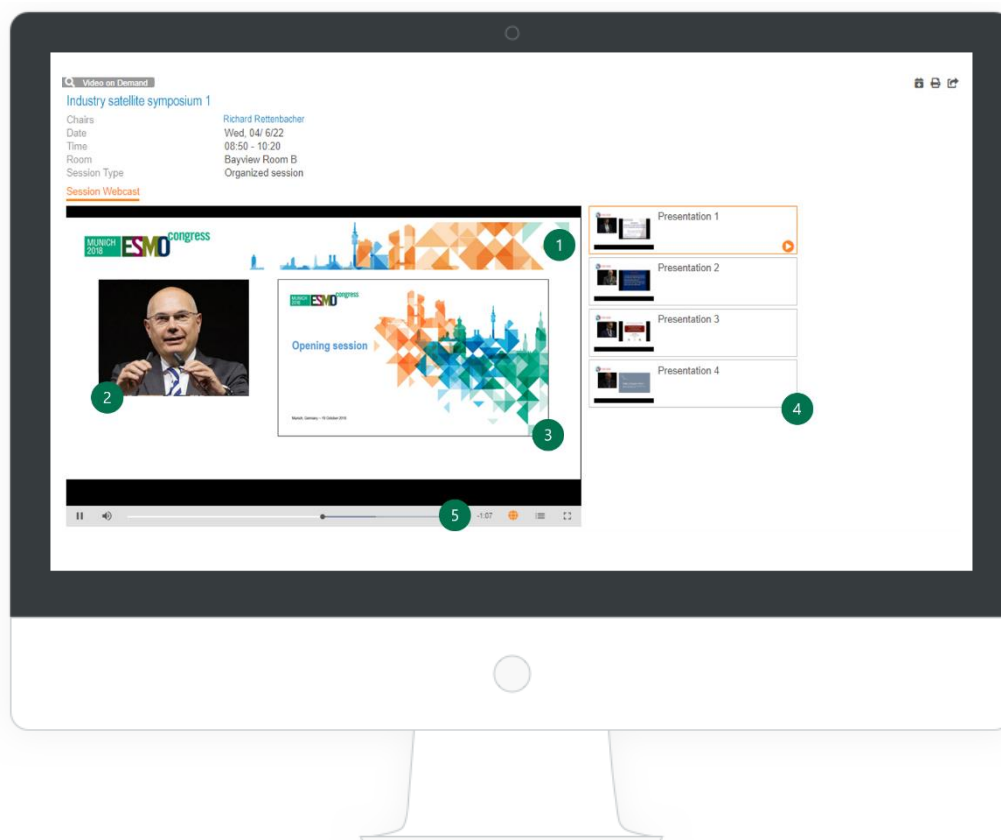


WEBCAST-ON-DEMAND

Webcast-on-Demand (WoD) incl. Speaker Video

- FULL WoD showcases the speaker's audio and video synchronized with PowerPoint slides
- Full-service WoD production
- Content will be available to viewers at the end of your session on the virtual platform.
- Boost your brand by configuring the WoD appearance to match your company's CI



1. Background can be individualized to reflect your company's CI
2. Live video of speaker (4:3)
3. Presentation slides (16:9)
4. Switch between presentations within session
5. Time bar thumbnails allow easy navigation within presentation



CTI General Terms and Conditions:

Output formats

Offline: Providing a download link to the files/webcasts video files

Included services

Prices charged by CTI Meeting Technology for the cOASIS Webcast-on-Demand include the capture of the audio, PPT and speaker video.

Additional services

Video editing will be charged extra with an hourly fee of EUR 150,-

Delivery and responsibilities

Once CTI services have been contracted (after receipt of the signed order form), the parties agree to provide the following in order to ensure successful implementation.

The customer agrees to:

- Provide full contact information of the primary contact person
- Provide material as required for setup:
 - ⇒ Company/organizational details (contact info, billing references, etc.)
 - ⇒ Project details
 - ⇒ Design guidelines

CTI Meeting Technology agrees to:

- Consult the technical event staff as needed regarding electrical compatibility and specifications, internet speed and connectivity, audio requirements, onsite setup, and computer systems.
- Provide onsite support staff and necessary hardware
- Coordinate onsite staff, AV/IT technicians, and speakers (if required)
- Communicate with your primary contact person and speakers (if required)

Copyright

All copyrights stay with the organizer and/or presenter.

Invoicing and payment terms

- Invoicing takes place in one instalment.
- Payment can be via credit card (Visa, MasterCard and American Express) or via bank wire transfer.
- All quoted prices are excl. 20% VAT; VAT will appear on invoices.
- Invoices must be paid in full, incl. corresponding fees, within two weeks of invoice date.
- All payments made by credit card will be assessed a 5% processing fee, added to the invoice, and charged at the time of processing.

Order confirmation

CTI Meeting Technology requires your signed order confirmation in order to start preparations and initiate your project.

**Ordering deadline**

The ordering deadline is 1 week prior to the event: 30th of February, 2023. Late orders are subject to a surcharge of 25%.

Cancellation

Orders can be cancelled until the order deadline without penalty. Cancellations after the deadline are subject to a cancellation penalty of 50% of the total order value.

General Terms and conditions

Production of cOASIS Webcasts and related activities are subject to the General Terms and Conditions of CTI Meeting Technology GmbH.