





Polling System Order-Form

Please complete all the fields below.

-							
POLLING SYSTEM ORD	ER						
Session Title/Name							
Session Number							
Date							
Time							
Room							
Expected Number of Participants							
POLLING SYSTEM							
Polling License Fees per Session The fees include the setup and testing of the polling system as well as technical support before and during the session.							
INVOICE RECIPIENT							
Company							
Contact person							
Email							
Address							
Phone							
VAT (UID) Number							







CTI GENERAL TERMS & CONDITIONS

Invoicing and payment terms

Invoicing takes place in one installment (100:0)

F.W. Raiffeisen-Platz, A-1020 Wien

- Payment can be via credit card (Visa, MasterCard and American Express) or via bank wire transfer.
- All quoted prices are excl. 20% VAT; VAT will appear on invoices.
- Invoices must be paid in full, incl. corresponding fees, within two weeks of the invoice date.
- All payments made by credit card will be assessed a 5% processing fee, added to the invoice, and charged at the time of processing.

Order confirmation

CTI Meeting Technology requires your signed order confirmation to start preparations and initiate your project.

Ordering deadline

The ordering deadline is 10 days prior to the event: May 1st, 2023. Late orders are subject to a surcharge of 25%.

Cancellation

Orders can be cancelled until the order deadline without penalty. Cancellations after the deadline are subject to a cancellation penalty of 50% of the total order value.

General Terms and conditions

The quote and related activities are subject to the General Terms and Conditions of CTI Meeting Technology GmbH.

PAYMENT

PAT IVI	EINI					
□ Cred	lit Card:	□ VISA	☐ MASTER CARD	□ AMERICAN E	EXPRESS (AMEX)	
Numb	er			Exp. Date		
Name				CSC/CVV*		
*CSC/CVV security codes: For Visa/MasterCard the CSC/CVV code is the last 3-digits of the number shown on the back of your card, on or above your signature line. For AMEX cards, it is the 4-digit code appearing on the FRONT of your card, above the end of your card number.						
□ Bank Transfer:						
IBAN:	N: AT 4432 000 000 08111304					
Swift:	Swift: RLNWATWW					
Bank:	nk: Raiffeisenlandesbank Niederösterreich-Wien AG					

Herewith, I confirm the order of the above polling services and accept CTI's General Terms and Conditions, including cancellation restrictions. I understand that CTI Meeting Technology will collect payment prior to the event, and if for any reason payment cannot be collected, my order will be invalidated.







Signature	Location / Date of Signature
Please return the signed form to: y.konstanti	nou@ctimeetingtech.com or esmo@ctimeetingtech.com