POSTER DISPLAY

As a presenting author, your presence is requested onsite in Singapore. Health and Safety measures to enter the venue are available here.

PAPER POSTER

- Format of the paper poster is **horizontal** (landscape). The maximum poster size is **190cm width x 94cm height**.

- You must clearly show the **Final Publication Number (FPN)** on your paper poster. All presenters received an email with the relevant FPN, which will also be available in the online programme. The initial abstract submission ID is no longer valid and may restrict your poster visibility to other delegates.

- An optimal lay-out of your poster will attract the attention of other Congress participants. Text should be easy to read at a 1-meter distance. Use colour wherever possible.

- You must include all material to support your presentation, such as tables, drawings, charts and pictures.

- Due to current scrutiny regarding financial transparency, it is mandatory that the presenter (only) states any conflict of interests on the poster, even if to confirm there is nothing to declare.

- If the study has received funding, this must also be acknowledged on your poster, "Study sponsored by…"

- QR (Quick Response) and/or AR (Augmented Reality) and text key codes are allowed in the poster, however, although ESMO accepts that these may go to a commercial/branded website, we suggest avoiding links to websites containing blatant product advertising. If you intend adding a QR or a text key code to your poster, please add the following disclaimer notice: "*Copies of this poster obtained through QR (Quick Response) and/or text key codes are for personal use only and may not be reproduced without written permission of the authors*."

- At the bottom of the poster, please include your and/or the corresponding author email address. This will prove especially useful if another Congress participant wishes to contact you about your work. Having copies of your material for onsite distribution is also a good means of communication.

- Posters may not present a commercial bias or use clearly identifiable commercial templates, colours or branding.

E-POSTER

In addition to the paper poster, it is mandatory to also prepare an **e-Poster**, which will be available via searchable screens located in the exhibition area (level 4) as well as on the Congress virtual platform as of Friday, 2 December 2022.

The deadline to upload the e-Poster in the system is Wednesday, 30 November 2022.

Instructions for the preparation and upload of the e-poster have been sent to first authors.

POSTER DISPLAY INFORMATION

- Please hang your poster bearing the **final publication number (FPN)** in the dedicated Poster area of the exhibition area (level 4) on the day scheduled in the programme. Posters will be displayed for viewing for the entire duration of the Congress according to the final category.

- Your presence is required in front of your Poster during the Poster Display session (18:15-19:00 SGT) on the day indicated in the schedule below.

- Poster boards allow for the use of double-sided tape only. ESMO will provide double-sided tape in the poster area.

POSTER HANGING AND REMOVAL TIMELINE

Friday, 2 December, 09:30-09:30	Hang your poster on the poster board in in the Poster Area (Exhibition Hall-Level 4) bearing your Final Publication Number
Friday, 2 December, 08:30-18:00 Saturday, 3 December, 08:30-19:00 Sunday, 4 December, 08:30-16:00	Poster on display
Saturday, 3 December, 18:15-19:00	Your presence is required in front of your poster to discuss your study with other participants. The Poster Chair will assign the Best Poster Award of your category
Sunday, 4 December, 16:00-16:30	Remove your poster
Sunday, 4 December, after 16:30	Congress staff will remove and dispose all posters left on the boards

Removal of all used tape would be highly appreciated.
ESMO does not bear any responsibility for returning uncollected material to the authors.

Set-up
Please **set-up your poster** in the Poster Area (Exhibition Hall-Level 4) of the Congress venue and on the poster board bearing your final abstract publication number **on Friday 2 December, between 08:30 and 09:30**. To enter the poster area at this time, you may need to show your delegate badge.

Poster viewing
Friday, 2 December, 08:30-18:00
Saturday, 3 December, 08:30-19:00
Sunday, 4 December, 08:30-16:00

Poster Display session
Your presence is **required** in front of your poster to discuss your study with other participants and with the Chair of the category **on Saturday 3 December, between 18:15 and 19:00**. The Chair will assign the Best Poster Award of your category.

Dismantling
You may remove your poster on Sunday, 4 December, from 16:00 to 16:30.
Congress staff will remove all posters left on the boards on Sunday 4 December, 16:30. Please note that ESMO do not take any responsibility for returning uncollected material to the authors.

We would like to draw your attention to the **ESMO No-show Policy**:
The abstract's first and presenting author who, without notice, is not present during the Poster presentation (display) time **will be barred from having abstracts accepted** for the following ESMO Asia Congress.

PRESENTATION CONTENT

The paper and e-Poster will remain your property; however, you are required to allow your e-Poster to be included in the ESMO Asia Congress 2022 virtual platform, on the ESMO and OncologyPRO websites, and on ESMO approved third-party websites* (possibly with ESMO validated translation).

*Your webcast presentation may be made available as part of an educational package of ESMO Asia Congress 2022 material sponsored by pharmaceutical companies for their own distribution post-event.