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| **TEMPORARY STAFF SERVICE**  FORM NO. **E9** | | | | | | | | | | | | |
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| 1. **Please fill up the following field for a quotation.** | | | | | | | | | | | | |
| 1. Training duration of 4 hours or more will be charged on an hourly basis. Overtime charges at the rate of 1.5 times will apply after 8 hours of duty per day. | | | | | | | | | | | | |
| 1. Temporary staff should not be entrusted with the handling of cash and/or valuables. Exhibitors will be responsible for the safety of temporary staff in the course of duty and the official contractor will not be responsible for any losses or damages caused by the personnel. | | | | | | | | | | | | |
| 1. A cancellation fee of one (1) full day hire per personnel will be levied for cancellation received 2 weeks before the exhibition date. | | | | | | | | | | | | |
| 1. Official Contractor reserves the right to modify the rates in accordance to legal requirements governing the labour cost structure. | | | | | | | | | | | | |
|  | | | | | | | | | | | | |
| **SN** | **Role** | **Date** | | **Time** | | | **Advanced Rate**  **(SGD)** | **Standard Rate**  **(SGD)** | | **No. of Staff** | | **Cost** | |
| **From** | **To** | | **From** | **To** |
| 1 | Stand Host/  Hostess |  |  | |  |  | 60.00  per hour | 78.00  per hour | |  | |  | |
| 2 | Interpreters  Language:  \_\_\_\_\_\_\_\_\_\_\_ |  |  | |  |  | Upon Request | Upon Request | |  | |  | |
|  | | | | | | | | | | | | | |
| \* Singapore domicile companies will be subjected to 7% Goods & Services Tax (GST)  \* Bank charge ($35.00 or $50.00) will be applicable for overseas companies | | | | | | | | | **Total Cost Before GST/Bank Charges** | |  | | |
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