

INDUSTRY SATELLITE SYMPOSIA GENERAL INFORMATION DEADLINE: 10 SEPTEMBER 2021

This form must be completed by all companies holding a Satellite Symposium during ESMO Asia Virtual Oncology Week 2021.

Responsible person for the Satellite Symposium Organisation

All logistics information and communication related to the Satellite Symposium organisation will be sent to this contact. Moreover, this person will receive log-in details to access the virtual platform backend to upload all satellites-related materials and manage the backend of the dedicated virtual space.

Satellite Symposium Organisation	
Contact Person	
Contact Email Address	
Industry Satellite Symposium Company name	
Agency (if applicable)	
Industry Satellite Symposium Slot No.	

Responsible person for the moderation of the Questions & Comments function

The Questions and Comments function is available within the Satellite Symposium dedicated virtual space, creating a more engaging experience with participants, who can post and reply comments of other attendees.

Via the backend, companies may activate/deactivate this function, reply and delete comments when necessary. Log-in details will be sent in due time.

Is the person responsible for moderation of this commenting function different from the person responsible for the organisation?

- Yes
 No

If **Yes**, please confirm the following details of the person responsible for the moderation of the Questions & Comments function:

Moderation of Questions & Comments function	
Moderation Contact Person	
Email Address	

**Note: Only 1 contact for the responsible person and the moderator can be submitted. In case of multiple submissions, the latest one will be taken into account.*

Satellite Symposium Pre-recording

Please confirm if the pre-recording of your Satellite Symposium will be done by:

- M Events (Official supplier)
- External agency – Deadline to upload the final recording(s) is **5 November 2021**.

The M Events pre-recording manual will be available soon on [ESMO Asia Virtual Oncology Week 2021 website](#).

For any further queries about M Events pre-recording, please contact industry@esmo.org.

Please send this completed form to asiacongress@esmo.org no later than 10 September 2021.