

INSTRUCTIONS FOR POSTER PRESENTERS

We look forward to seeing your mandatory electronic poster (e-Poster) on display for the e-Poster display session.

E-Posters will be available for delegates to view on demand on the Congress platform starting from **12:00 hrs (midday) SGT on Thursday, 19 November 2020 for the entire duration of the Congress** (and thereafter will become a Congress resource).

The deadline to submit your e-Poster is 2 November 2020.

Elsevier BV has been appointed as the official company managing the ESMO Asia Virtual Congress 2020 ePoster service. First authors of abstracts accepted for ePoster presentation will receive a personalised email from Elsevier regarding the upload procedure.

In the meantime, we thank you in advance for your cooperation in following these guidelines:

- E-poster layout is **horizontal** (landscape)
- E-poster must be provided in **PDF** format only
- Maximum file size is **5MB**
- Use colour wherever possible
- Tables, drawings, charts and pictures are allowed
- QR (Quick Response), AR (Augmented Reality), text key codes are allowed. However, although ESMO accepts that these may go to a commercial/branded website, we suggest avoiding links to websites containing blatant product advertising. If you intend adding a QR, AR or a text key code to your e-poster, please add the following disclaimer notice: "*Copies of this e-poster obtained through QR, AR and/or text key codes are for personal use only and may not be reproduced without written permission of the authors.*"
- Due to current scrutiny regarding financial transparency, **it is strictly mandatory** that you dedicate a section on your e-poster outlining any first author conflicts of interest, even if to confirm that he/she has nothing to declare. Conflicts of interest of other co-authors are not mandatory but can be added.
- If the study has received funding, this must also be acknowledged on your e-poster: "*Study sponsored by...*"
- We suggest that you include the email address of the first author and/or the corresponding author at the bottom of your e-poster. This will prove especially useful if other Congress participants wish to contact you about your work.

NO-SHOW POLICY

An e-Poster is **mandatory** for all delegates who have had their abstract accepted for Poster presentation (suffix P and TiP).

First authors who do not upload their e-Poster by the deadline will be subject to the no-show policy and will be barred from having abstracts accepted for the next ESMO Asia Congress.