

INSTRUCTIONS FOR PRESENTERS: EONS POSTER DISPLAY

ESMO and EONS look forward to seeing your poster on display for the **Poster Display session** and thank you in advance for your cooperation in following these guidelines:

- Format of the poster is **horizontal** (landscape). The maximum poster size is **190cm width x 100cm height**.
- An optimal lay-out of your poster will attract the attention of other Congress participants. Text should be easy to read at a 1-meter distance. Use colour wherever possible.
- You must include all material to support your presentation, such as tables, drawings, charts and pictures.
- QR (Quick Response) and/or AR (Augmented Reality) and text key codes are allowed in the poster, however, although ESMO accepts that these may go to a commercial/branded website, we suggest avoiding links to websites containing blatant product advertising. If you intend adding a QR or a text key code to your poster, please add the following disclaimer notice: "*Copies of this poster obtained through QR (Quick Response) and/or text key codes are for personal use only and may not be reproduced without written permission of the authors.*" Please also refer to the IMPORTANT NOTICE further down.
- If the study has received funding, this must also be acknowledged on your poster, "Study sponsored by..."
- At the bottom of the poster, please include your and/or the corresponding author email address. This will prove especially useful if another Congress participant wishes to contact you about your work. Having copies of your material for onsite distribution is also a good means of communication.
- Please see <http://www.esmo.org/Conferences/ESMO-2018-Congress/Programme> for schedule details.

IMPORTANT NOTICE

In order to respect CME and ESMO compliance policy for scientific balance and impartiality, ESMO will assign auditors to all presentations given during the official ESMO 2018 programme. This will apply to all presentations made throughout both the educational and scientific program, including all abstract-related sessions: Proffered Papers, Poster Discussions and Poster Displays.

Posters may not present a commercial bias or use clearly identifiable commercial templates. The ESMO reviewers will be responsible for advising the Scientific Committee of any inappropriate commercial bias, promotion or branding unless clearly stated in a balanced and objective manner.

E-POSTER, USB & POSTER PRINTING

ELSEVIER B.V. has been appointed by ESMO to contact you to in order to give you information about the following services:

- **Electronic Poster (ePoster):** In addition to your mandatory paper poster, you will have the option to include an ePoster version available electronically via searchable screens located in Hall A3. ePosters will be also included in the **Poster USB** distributed onsite.

Inclusion of your poster in the ePoster and USB service is free of charge and is NOT mandatory.

PLEASE NOTE: ePosters are NOT a replacement for paper posters. All poster presenters must print their poster according to the size cited above and hang it in the dedicated poster area.

- **Printing:** ELSEVIER B.V. will also provide a poster printing service upon payment (posters@ReedElsevier.com)

DISPLAY INFORMATION & SCHEDULE

- Please hang your poster **bearing the final publication number (FPN)** in the dedicated poster area of **Hall B4** on Saturday, 20 October. Posters will be on display until Monday, 22 October.
- Poster boards allow for the use of double-sided tape only. ESMO will provide double-sided tape in the poster area.
- Your presence is required during the Poster lunches indicated in the online searchable programme and in the schedule below.

POSTER HANGING AND REMOVAL TIMELINE

Please note below the time when you must hang and remove your poster. Removal of all used tape would be highly appreciated. ESMO and EONS do not bear any responsibility for returning uncollected material to the authors.

Saturday, 20 October 07:30-09:00	Hang your poster on the poster board in Hall B4 bearing your final publication number (FPN)
Saturday, 20 October: 12:00-13:00 Sunday, 21 October: 12:00-13:00 Monday, 22 October: 12:30-13:00	Please be present as often as possible during Conference breaks to speak to EONS selection committee who will inform you when they visit that they are judging. The poster winner will be announced during the final EONS session on Monday, 22 October at 16.30 and will be notified in advance in order to be able to prepare a 5 minute presentation during the award ceremony.
Monday, 22 October 17:00-18:30	Remove your poster
18:30-19:00	Congress staff will remove and dispose all posters left on the boards