

AUTHORIZATION REQUEST FOR HEAT OR FLAME-PRODUCING WORKS

Applies to: metal cutting, soldering and the use of equipment producing heat or flames.

FAIR SERVICES DEPARTMENT

Send to stecnica@ifema.es

IFEMA CALL CENTRE

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IFEMA
Feria de
Madrid

C.I.F. Q-2873018-B

INFORMATION TO BE FILLED IN BY THE APPLICANT COMPANY

FAIR/EVENT _____

APPLICANT COMPANY DETAILS

COMPANY _____ TAX ID N° _____

TRADE NAME _____

ADDRESS _____ POSTCODE _____

CITY _____ PROVINCE/STATE _____

COUNTRY _____ PHONE _____ FAX _____

EMAIL _____ WEBSITE _____

CONTACT PERSON _____ POSITION _____

EXHIBITING/ORGANISING COMPANY DETAILS

COMPANY _____ STAND N° _____

DESCRIPTION OF WORK _____

This work must not be carried out when the sprinkler or fire-extinguishing system is out of order or in the presence of inflammable or dust-bearing atmospheres, or in recipients which previously contained inflammable liquids or gases.

PRECAUTIONS IN THE WORK AREA

MARK IF CONDITIONS ARE MET

- THE WORK AREA HAS BEEN EXAMINED AND IS CLEAN AND ORDERLY
- A RESPONSIBLE PERSON HAS BEEN APPOINTED WITH AUTHORITY TO INSPECT THE AREA AND PROHIBIT THE WORK IF NECESSARY
- THE HEAD OF SECURITY HAS BEEN INFORMED
- THE EQUIPMENT HAS BEEN INSPECTED (CYLINDERS SECURED, GAS LINES IN GOOD CONDITIONS, ETC.).....
- PROTECTIVE MEASURES ARE IN FORCE.
- THE WORKERS KNOW THE LOCATIONS OF THE NEAREST ALARM BUTTONS
- SIGNS HAVE BEEN PLACED AROUND THE WORK AREA
- ALL FLAMMABLE MATERIALS ARE MORE THAN 10 M FROM THE WORK AREA
- ALL OPENINGS IN WALLS AND FLOORS HAVE BEEN BLOCKED
- THERE ARE AT LEAST TWO WORKERS PRESENT

After examining the work area and checking the precautions, I authorise work to begin.

Full Name, Signature and Date
Hall Manager

Full Name, Signature and Date
Assembly Manager

The work has finished and I have inspected the work area and its surroundings on completion of the work and 30 minutes after.

The applicant company confirms that it is aware of and accepts the prevailing rules (see note on reverse).

The information in this form will be included in an IFEMA file for managing companies and individuals assigned by companies for contracted work. The contractor must obtain consent from its personnel for the provision of this information. You have the right to access, correct, oppose and cancel this information, and can do so by writing to IFEMA at Protección de Datos, apartado de correos 67.067 (28080) de Madrid. Alternatively, exhibitors can send an email to protecciondedatos@ifema.es, in both cases with the reference **FEC Data**. A refusal to provide this information or its cancellation will lead to the withdrawal of authorisation to provide services on the site.

IMPORTANT INFORMATION - PREVAILING REGULATIONS:

- If you are an exhibitor at a trade fair organised by IFEMA you must consult IFEMA's General Rules of Participation, Specific Fair Rules and the Technical Appendices of the aforementioned general rules and regulations. These are all available on the IFEMA website www.ifema.es, under Participation Rules for Exhibitors and on the website for each event.
- If you are an Exhibitor at a Trade Fair or a Congress with an Exhibition NOT organised by IFEMA you must consult the **Regulations for Exhibitors** (Participation Rules for Externally Organised Trade Fairs) and the aforementioned Technical Appendices of the General Rules and Regulations. These are available at all times on the IFEMA website www.ifema.es under Participation Rules for Conferences and Congresses.
- If you are the Organiser of a Trade Fair, an Event in an Exhibition Hall/s and/or an Event, with or without an Exhibition, in the Convention Centre: you must consult the **Regulations for Organisers** (Participation Rules for Externally-Organised Trade Fairs, Events in Exhibition Halls and Events, with or without an Exhibition, in the Convention Centre) and the aforementioned Technical Appendices of the General Rules and Regulations. These are available at all times on the IFEMA website www.ifema.es, under Participation Rules for Conferences and Congresses.

In the last two cases, we also suggest consulting the Organiser's own rules for their exhibitors as they may contain useful additional information.